

STATE OF NEVADA
EMPLOYMENT SECURITY DIVISION
COMMISSION ON POSTSECONDARY EDUCATION

This meeting, conducted by the Commission on Postsecondary Education Chapter 394 of Nevada Administrative Code pursuant to Nevada Revised Statute NRS 394.383.

NEVADA COMMISSION ON POSTSECONDARY EDUCATION

Wednesday, May 8, 2019; 9:28 A.M.

Place of Meeting:	<u>Live Meeting:</u>	<u>Video Conference to:</u>
	DETR – SAO Auditorium	DETR – Stan Jones Building, Conf. Rm. A-C
	500 East Third Street	2800 E. St. Louis Avenue
	Carson City, Nevada 89713	Las Vegas, Nevada 89104

Department of Employment, Training and Rehabilitation (DETR) Staff

Present in Carson City

Michelle Nash, Commission on Postsecondary Education (CPE) Education Specialist
Brian Deem, Employment Security Division Management Analyst 2

Department of Employment, Training and Rehabilitation (DETR) Staff

Present in Las Vegas

Kelly D. Wuest, CPE Administrator
Maricris Wu, CPE Education Specialist
Susan Beckett, CPE Administrative Assistant III

Members of the Public, Media and Other Agencies

Present in Carson City

Roselle Hasegawa, Professional Institute of Technology

Members of the Public, Media and Other Agencies

Present in Las Vegas

Robert Whitney, Nevada Attorney General Office Deputy Attorney General
Ted Farace, Nevada Security Guard Training Academy
Chris Palma, Nevada Security Guard Academy
Rebecca Carmody, Community Ambulance
Larry Johnson, Community Ambulance
Chris Stachyra, Community Ambulance
Brian Anderson, Community Ambulance
Robert Richardson, Community Ambulance
Leo Craven, Laurus College
Jeff Redmond, Laurus College
Jason Smith, Laurus College
Ralph Salazar, Redemption Kitchen
Erika Rendon, Rika Makeup Academy
Elizabeth Martinez, Century 21 Americana Real Estate School
Lori Bossy, Montessori Training of Southern Nevada
Lisa Knutsen, Montessori Training of Southern Nevada
Lisa Murphy, Southeastern University

**Members of the Commission on Postsecondary Education
Present in Carson City**

Larry Nathan (Nate) Clark, Vice Chair
Grant Nielson

**Member of the Commission on Postsecondary Education
Present in Las Vegas**

Sharon Frederick
Jill Hersha

**Member of the Commission on Postsecondary Education
Present via Conference Line**

BJ North, Chairperson

**Member of the Commission on Postsecondary Education
Not Present**

Rene Cantu
Jon Ponder

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May 8, 2019 – 9:28 A.M.

Call to Order

The meeting was held at the Department of Employment Training and Rehabilitation Conference Meeting Rooms, in Las Vegas, Nevada and the SAO Auditorium, Carson City (via video conferencing). The meeting was called to order by Vice Chair Commissioner Nathan Clark at approximately 9:28 AM.

Public Comments

None.

Confirmation of Posting

Susan Beckett, for the record, Administrative Assistant III, Employment Security Division, Commission on Postsecondary Education. Yes, proper Notice was provided for this Meeting pursuant to Nevada's Open Meeting Law, NRS 241.020 and confirmation of posting was received.

Open Meeting Compliance

For the record, this is Susan Beckett, again, Administrative Assistant III, Employment Security Division, Commission on Postsecondary Education, we are in compliance with the open meeting law.

Written Comments

None, in the North, Michelle Nash. For the record, this is Administrator Wuest, we have none. No written comments.

Roll Call

- Rene Cantu-Excused
- Vice Chair Nathan Clark-Present
- Sharon Frederick-Present
- Jill Hersha-Present
- Grant Nielson-Present
- Chair BJ North-Present
- Jon Ponder-Excused

This is Kelly Wuest, roll has been taken and quorum has been confirmed.

Adoption of Agenda:

Motion: Commissioner Frederick -Motion to adopt the agenda, for May 8, 2019.

Second: Commissioner Hersha.

Discussion: None.

Results: Unanimous, agenda is adopted as presented.

Approval of Minutes February 5, 2019

Motion: Commissioner Frederick – Motion to approve the minutes from February 5, 2019 meeting.

Second: Commissioner Hersha.

Discussion: None.

Results: Unanimous, motion passes.

Administrators Report

Administrator Kelly Wuest gave the Administrators report that was prepared on April 22, 2019 and submitted with Agenda in Public Packet. Additionally, Administrator Wuest updated Commission on current Art Institute matters.

Commissioner North asked, are the budget items SB466 and AB465, you mentioned that there is going to be a higher volume because of the emerging technology and energy, we will be getting more license requests for schools, did you put in an additional possible staff in the budget? Did you think about that or do you think you can handle that extra volume with the team that you have? Administrator Wuest responded, there were several items where we indicated impacts. On this item, there was not enough detail to tell what the impact would be. The fiscal note stated that it did have an impact on us, but it could not be determined. Every session we have several of these bills where there is an attempt to heighten training and education for a specific area. We did put a note that we could not actually predict how it would impact us on the end.

Applications for Full Term License

Century 21 Americana

Testified: Elizabeth Martinez, owner, gave background information about the school.
Discussion: Commissioner North, it is my understanding you now have had students go through the training? Martinez replied, yes, that is correct in our April session and students started in the May 6th session for our second session.

Motion: Commissioner North – The provisional period for Century 21 Americana Real Estate School be extended for six-months.
Second: Commissioner Hersha.
Discussion: None.
Results: Unanimous.

Musical Alliance Academy

Testified: None present. For the record, Administrator Wuest, there is not a school representative here. They are out of the country right now and unable to attend.
Discussion: None.

Motion: Commissioner North – The provisional license for Music Alliance Academy be extended for nine-months.
Second: Commissioner Frederick.
Discussion: None.
Results: Unanimous.

Nevada Security Guard Training Academy

Testified: Ted Farace, Director, and Chris Palma, Director, gave background and information about his company, the school and upcoming legislature with security guards.
Discussion: Commissioner Clark asked, about scholarships and student tuition payments. Mr. Farace updated Commission if the NRS changes he would offer students a new course based on NRS and additionally it was done to get the instructors training to handle the class and training for this program. Scholarships and fees would be updated for future classes.

Motion: Commissioner Frederick – A motion that Nevada Security Guard Training Academy be granted a full-term licensure.
Second: Commissioner North.
Discussion: None.
Results: Unanimous.

Redemption Kitchen

Testified: Ralph Salazar, Owner, gave background and information about the school. Between August 2018 and May 2, 2019, we enrolled 20 students and 15 graduating. Five students moved on for various reasons, but we had to keep the doors open for them to return. We are expanding to a 1900 square foot facility. We need more of a facility instead of a restaurant. I can facilitate up to 29 students at this location. I have become a Proctor for ServSafe and I am in the process of becoming a ITEA for Wonderlic to help assess our

students. Out of the 15 students that graduated, six are employed, two of those are still currently employed.

Discussion: Commissioner Clark, the review that took place had several deficiencies noted. What are your plans to come into compliance with those requirements? Mr. Salazar, well unfortunately during that transition period at the end of last year and in to January I lost my head instructor he unexpectedly died at 55 due to a stroke. He was my partner, manager, the person I started this program with. All those I's that were not dotted and T's that were not crossed was due to that situation. I am now able to recover, based on the steps that I have taken to acquire a facility, implement new programs within the programs. I have taken control of the situation.

Commissioner Frederick asked, so are you also an instructor? Mr. Salazar replied, yes ma'am. Commissioner Frederick, how many instructors are there? Mr. Salazar, during that transition period I acquired a new instructor. Previously, my partner ran the class and I was the assistant. Now, I am number one and have an assistant.

Commissioner Hersha asked, do you have a plan for someone to manage the details? Mr. Salazar responded, yes, I have been instructed very well. I live not too far from CPE and trust me I have been instructed very well.

Commissioner North asked, you had mentioned you were the assistant at that time and were your job functions administrative during that time? Mr. Salazar replied, yes. Commissioner North asked, were you doing the administration during that time or was your partner? Mr. Salazar replied, yes, I was doing it the whole time. Commissioner North furthered, the deficiencies are significant. What are you going to do to change this? Mr. Salazar replied, I have enlisted people who have expertise in administration. I have also had sit down periods with Kelly and Maricris on all my deficiencies that I have and know it very well. I am correcting it right now and not only that it was just a transition period for that loss having to have me take over the restaurant, running the component and just stretching me out to thin.

Commissioner Frederick asked, Dougie J's had a restaurant component. The new facility on Pecos, is there also a restaurant there? Mr. Salazar responded, yes. Commissioner Frederick or is it strictly classroom? Mr. Salazar, there is a restaurant there and it will be open. Commissioner Frederick, breakfast, lunch and dinner or? Mr. Salazar, right now we plan to have our school sessions from the two to six and the restaurant component will be right after that from six to midnight. The students will be able to participate in that. So those are our operating hours right now. Commissioner Frederick is that seven days a week? Mr. Salazar, seven days a week.

Commissioner Clark asked, how did you get to a point where you were not using receipts and has that been corrected and are you now issuing receipts? Mr. Salazar responded, oh yes. Based on the agreement with Hope for Prisoners the ITA's are receipts and then we get a check stub back, from Workforce Connections for instance and then each agency we understand this has been paid and collected. Commissioner Clark, so I would assume that the issue is also tied to inspection item, contracts, correct? Administrator Wuest, yes. He did have one case where the enrollment agreement was missing and another where it wasn't signed properly. I think it was an oversight. However, it is something that needs to be noted because it is not an official contract until it is signed by both parties.

Motion: Commissioner North – The provisional license for Redemption Kitchen be extended for nine-months.

Second: Commissioner Frederick.

Discussion: None.

Results: Unanimous.

Applications for Initial Provisional Licensure

Community Ambulance Health Science Center

Testified: Larry Johnson, Director; provided information about Community Ambulance with founding principles and background of company history. Brian Anderson gave a financial history and introduced staff with credentials. Rebecca Carmody gave information about the curriculum for both the EMT program and the AEMT program and the testing requirements pertaining to Nevada and on the national level.

Discussion: Commissioner Nielson asked if the tuition include textbooks, uniforms and equipment. Mr. Anderson replied, it does not.

Administrator Wuest indicated a change on the licensing worksheet – the curriculum has been approved by the Clark County Health District. The facility review has occurred and is compliant. Commissioner Clark stated the only contingencies would be the surety and personnel information. Administrator Wuest, yes that is correct.

Motion: Commission Hersha – That a twelve-month provisional license be granted to Community Ambulance Health Science Center to offer the Emergency Medical Technician and Advanced Emergency Medical Technician upon surety bond in the amount of \$19,000, approval of personnel.

Second: Commissioner North.

Discussion: None.

Results: Unanimous, motion carries.

Laurus College

Testified: Jason Smith, Leo Craven, and Jeff Redmond, gave background of the college. The college began in 2006 and accredited in 2008.

Commissioner Frederick stated, I need to disclose I had a professional relationship with Jason Smith when I was at Le Cordon Blu College. He was the campus President when we were both at Le Cordon Blu College and I was a staff member.

Discussion: Commissioner Hersha asked about accreditation and transferability of credits between your college and others here in Nevada? Mr. Craven replied, we cannot guarantee that. However, we have accreditation with ACICS and DEAC and we can accept seventy-five percent from another accredited school and will evaluate students to try to help them.

Motion: Commission Frederick – That a twelve-month provisional license be granted to Laurus College to offer an Occupational Associates Degree in Digital Arts & Computer Animation, IT & Network Systems, Medical Billing & Coding. Professional Business Systems and Web Design and a Bachelor of Science Degree in Digital Arts & Computer Animation, IT & Network Systems, Business Systems, Management and Web Design & Development upon surety bond in the amount of \$228,000, facility information, and approval of personnel.

Second: Commissioner Hersha.

Discussion: None.

Results: Unanimous, motion carries.

Montessori Training of Southern Nevada

Testified: Lori Jo Bossy, Owner, Lisa Knudson Instructor, Ms. Bossy gave background about the school. The school is accredited with Montessori Accreditation Council for Teacher Education (MACTE).

Discussion: Commissioner Nielson asked, just so I am clear this certificate sits on top of a regular teaching license? Ms. Bossy responded, yes that is correct.

Administrator Wuest stated, CPE conducted a facility review for both their locations, and it is no longer a contingency.

Motion: Commission Hersha – That a twelve-month provisional license be granted to Montessori Training of Southern Nevada to offer four certificate programs in Infant/Toddler; Early Childhood; Elementary I and Elementary II; contingent upon surety bond in the amount of \$78,000 and personnel requirements.

Second: Commissioner North.

Discussion: None.

Results: Unanimous, motion carries.

Reno Dental Assistant School

Not in attendance. Not heard. Tabled.

Reno Medical Assistant School

Not in attendance. Not heard. Tabled.

Rika Makeup Academy

Testified: Erika Rendon, Director, asked if her representative could explain the school on her behalf. Rafael Aguayo was introduced by Erika Rendon. Mr. Aguayo gave background information on the school and experience of Erika Rendon.

Administrator Wuest stated, the facility has been approved. Their curriculum has received final approval. The only contingency remaining is the surety bond.

Commissioner North asked, is there another certification to be an instructor make-up artist. Administrator Wuest, they do not require an additional certification for make-up. You will notice there is a little bit about hair, they are exempt from being a cosmetologist. Commissioner North furthered, I am asking about being an instructor and is there a requirement to be an instructor? Administrator Wuest, while there is no requirement, we follow our typical requirement for years in occupation. For a non-degree program, it is two years and she has ten years' experience and own her make-up store.

Discussion: Commissioner Nielson, the graduates of this program work as independent contractors correct? Mr. Aguayo, yes that is correct. Commissioner Nielson, as such, how will your school help them get connected to the community in order to receive jobs/contacts? Mr. Aguayo, specially to be self employed we help them get leads from actual events and from subscribers to help them during seasons. We provide job leads from ten to twenty people every weekend.

Commissioner Clark asked, are there actual sustainable employment opportunities verses free-lance gigs? Mr. Aguayo responded, in my experience a dedicated makeup artist here in Las Vegas can be working all week. Just working one Quinceanera on the weekend can be five or six hundred a week.

Motion: Commission Frederick – That a twelve-month provisional license be granted to Rika Makeup Academy to offer the Pro Makeup Artist program upon receipt surety bond in the amount of \$74,000.

Second: Commissioner Hersha.

Discussion: None.

Results: Unanimous, motion carries.

Southeastern University

Testified: Lisa Murphy, Compliance Director, gave background and information on the University and the partnership with churches.

Discussion: Commissioner Nielson asked, the cost of the tuition for the whole program for Associates Degree General Education is \$17,050 is that correct? Ms. Murphy replied, I going to say that it is. On the tuition form it is stated \$7,080.00 which is correct? Administrator Wuest responded, if you are looking at the budget projections that is what is collected in the year. Commissioner Nielson, it just doesn't add up. Ms. Murphy, we have additional costs such as a technology fee and various site fees. Commissioner Clark asked, is the bond amount correct due to the tuition? Administrator Wuest, I think the difference is because the tuition fees and then you have the embedded costs of technology fees and other fees.

Motion: Commission North – That a twelve-month provisional license be granted to Southeastern University, to offer the Associate of Arts in General Education, Associate in Ministerial Leadership, Bachelor of Science in Ministerial Leadership and Bachelor of Science in Business & Professional Leadership degrees upon surety bond increase of \$4,000 and approval of personnel.

Second: Commissioner Hersha.

Discussion: None.

Results: Unanimous, motion carries.

Order to Refund

Gold Star School of Gaming

Discussion: Administrator Wuest, the new Order to Refund for Gold Star Gaming was discussed in the last meeting to place it on the agenda because the bond company had refused to pay. With the 19 students included with this closure, the total indemnification is \$6,742.00, with your permission. The finding of fact, conclusions of law and order would need to be signed the we would move forward with the Department of Employment, Training and Rehabilitation to do a work program to release the money. The 19 students who submitted a claim from the closure could be paid the refund, usually within about a 30-day time frame.

Motion: Commissioner North – Motion to approve the order required to refund students from the student indemnification account.

Second: Commissioner Frederick.

Discussion: None.

Results: Unanimous, motion carries.

Commission Comments

None.

Public Comment

No further comments.

Meeting Adjourned

Motion: Commissioner North – Move to Adjourn.

Second: Commissioner Hersha.

Discussion: None.

Results: Unanimous, motion carries.

The meeting was adjourned by Commissioner Clark. Time: 11:39 AM.